

ANDOVER ELEMENTARY SCHOOL
ANDOVER, CONNECTICUT 06232
Regular Board of Education Meeting
Wednesday, August 17, 2011
School Library

Present: Jay Linddy, Christina Tamburro, Sharyn Keeney, Kim Hawes, Danny Holtsclaw, Whitney Covell, Cathy Danielczuk

Administration: Andrew Maneggia, Superintendent, H. David Griffin, Principal/Director of Curriculum

Others: Melissa Schardt, Lisa Turgeon, Courtney Parent (Rivereast Bulletin)

1.0 Call to Order/Pledge of Allegiance

Chairman Linddy called the meeting to order at 7:00 p.m., followed by the Pledge of Allegiance led by Mr. Maneggia.

2.0 Election of Chairperson, Vice-Chair & Secretary

Superintendent Maneggia received nominations for Chairperson. A motion to nominate Jay Linddy was made by Danny Holtsclaw and seconded by Kim Hawes. No other nominations for Chairperson were made.

A motion to approve the nomination of Jay Linddy for Chairperson was made by Danny Holtsclaw and seconded by Christina Tamburro.

7 – 0 – 0 (PASSED)

A motion to nominate Christina Tamburro for Vice Chairperson was made by Danny Holtsclaw and seconded by Kim Hawes. No other nominations for Vice Chairperson were made.

7 – 0 – 0 (PASSED)

A motion to nominate Kim Hawes for Secretary was made by Danny Holtsclaw and seconded by Whitney Covell. No other nominations for Secretary were made.

7 – 0 – 0 (PASSED)

3.0 Comments from the Public- None.

4.0 Approval of Minutes

4.1 Regular Meeting of June 8, 2011

A motion to approve the minutes of the June 8, 2011 regular meeting was made by S. Keeney and seconded by D. Holtsclaw.

5 – 0 – 2 (PASSED)
(C. Tamburro and C. Danielczuk abstaining)

5.0 Opportunity to Add or Delete Agenda Items- None.

6.0 Celebrations – Chairman Linddy welcomed Cathy Danielczuk to the Board.

7.0 Communications

7.1 Chairperson’s Oral Report – Traces of Total Coliform were found during the July water test. The wells were chlorinated and the entire system was flushed.

Additional testing will be done once the chlorine is out of the system.

7.2 Assistant Principal/Director of Special Education’s Report – *as presented in packages.*

7.3 Principal/Director of Curriculum Report – *as presented in packages.*

7.4 Superintendent’s Report – *as presented in packages.*

7.5 Enrollment Report – Presently, enrollment has decreased by 21 students.

7.6 Health Room Report – *as presented in packages.*

7.7 Financial Report – *as presented in packages.*

8.0 New Business

8.1 Hot Lunch Prices

Due to federal regulations governing lunch reimbursements, it is necessary to increase the price of a hot lunch to \$2.10, a ten-cent increase. It should also be noted that lunch prices will have to increase again for the following two years until our price reaches \$2.46.

A motion to increase the price of hot lunch by 10¢ to the price of \$2.10 was made by made D. Holtsclaw and seconded by K. Hawes.

7 – 0 – 0 (PASSED)

8.2 Budget Transfers

The 430 General Maintenance Account ended the fiscal year with a \$23,693.83 deficit. To balance this account, Superintendent Maneggia recommends that the Board transfer \$22,774.48 from the 101 Teachers’ Salary Account and \$919.35 from 102 Instructional Assistants’ Account to the 430 General Maintenance Account.

A motion to transfer \$22,774.48 from the Teacher’s Salary Account and \$919.35 from the Instructional Assistants’ Account to the General Maintenance Account was made by W. Covell and seconded by S. Keeney.

7 – 0 – 0 (PASSED)

8.3 Connecticut Mastery Test Results

The Board reviewed the 2011 Connecticut Mastery Test results. All grade levels scored above the state goal in each subject tested. All of the 3rd and 5th grade students scored at or above proficiency in Math; all of the 4th grade class scored at or above proficiency in Writing, and the entire 6th grade class scored at or above proficiency in Reading.

8.4 Appointment of Board Policy Committee

To date the Board policies are current. However, policies change as the laws change and as needs evolve. Therefore, if the policies are to be effective, a policy committee is needed to maintain the policy book. Chairman Linddy and Christina Tamburro will head up the policy committee for the current year.

8.5 Maintenance Projects

Since the close of school, the following projects have been completed:

- Wood chips for the playscape have been replenished;
- Roof gutters have been repaired – snow and ice damage;
- Water system will conform to code once water is retested (before August 29);
- New drinking fountain installed;
- Septic tank pumped;
- Gymnasium and stage painted as well as entry and hall;
- Kick plates for doors refinished and being installed;
- Generator repairs ongoing.

9.0 Personnel

9.1 Retirement – Bonnie Godin

Bonnie Godin taught in Andover for 33 years. Since 1993, she had been a math resource teacher. By a letter dated June 23, Ms. Godin tendered her resignation effective June 30, 2011.

A motion to accept, with regret, Bonnie Godin's resignation effective June 30, 2011 was made by D. Holtsclaw and seconded by K. Hawes.

7 – 0 – 0 (PASSED)

9.2 Math Resource Position

Mr. Maneggia recommends that Sue Hafner's assignment be increased from 3 days (60%) to 4 days (80%) and that Kathy Balula's time be increased from 5 half days (50%) to 4.5 days (90%). By doing this, math assistance, resource help, service for gifted students and assistance in technology will be provided.

A motion to approve the recommendation as requested was made by D. Holtsclaw and seconded by C. Tamburro.

7 – 0 – 0 (PASSED)

9.3 Request for Childrearing Leave

By letter dated July 14, 2011, Mrs. Bech has requested a childrearing leave for the remainder of the 2011-2012 school year following her maternity leave of eight weeks beginning in January 2012.

A motion to approve Mrs. Bech's request for childrearing leave was made by C. Tamburro and seconded by D. Holtsclaw.

7 – 0 – 0 (PASSED)

9.4 Status of Paraprofessionals

Based upon enrollment and student needs, it was necessary to lay off 2.5 instructional assistants based on seniority as per the contract. The instructional assistants were laid off based on five special education students leaving the school. One of these students has returned, therefore resulting in one instructional assistant being recalled to work.

10.0 Comments from the Public on Agenda Items – None.

11.0 Upcoming Meetings

11.1 Regular Meeting – September 14, 2011

12.0 Executive Session – Negotiation Purposes

A motion to enter into executive session for negotiation purposes was made by D. Holtsclaw and seconded by D. Covell.

7 – 0 – 0 (PASSED)

13.0 Adjournment

A motion to adjourn the meeting was made at 8:27 p.m. by W. Covell and seconded by K. Hawes.

7 – 0 – 0 (PASSED)

Respectfully Submitted,
Kristen Hitchcock
Board Clerk