

ANDOVER ELEMENTARY SCHOOL
ANDOVER, CONNECTICUT 06232
Regular Board of Education Meeting
Wednesday, September 14, 2011
School Library

Present: Jay Linddy, Christina Tamburro, Kim Hawes, Whitney Covell, Cathy Danielczuk

Administration: Andrew Maneggia, Superintendent, H. David Griffin, Principal/Director of Curriculum

Others: Jennie Marshall, Jaime Webber, Michele Firestone (Rivereast Bulletin)

1.0 Call to Order/Pledge of Allegiance

Chairman Linddy called the meeting to order at 7:00 p.m., followed by the Pledge of Allegiance led by Mr. Maneggia.

2.0 Comments from the Public – None.

3.0 Approval of Minutes

3.1 Regular Meeting of August 17, 2011

A motion to approve the minutes of the regular meeting of August 17, 2011, as presented, was made by C. Tamburro and seconded by K. Hawes.

5 – 0 – 0 (PASSED)

4.0 Opportunity to Add or Delete Agenda Items

A motion to add Item 7.5 – 2012 Meeting Dates to the agenda was made by W. Covell and seconded by C. Tamburro.

5 – 0 – 0 (PASSED)

5.0 Celebrations – Congratulations to Christina Tamburro for winning the Best in Show at the Hebron Harvest Fair for her baked goods.

6.0 Communications

6.1 Chairperson's Oral Report-None.

6.2 Assistant Principal/Director of Special Education's Report-as presented in packages.

6.3 Principal/Director of Curriculum Report-as presented in packages.

6.4 Superintendent's Report-as presented in packages.

6.5 Enrollment Report- There are 317 students enrolled at Andover Elementary, the lowest enrollment in the past six years.

6.6 Health Room Report-as presented in packages.

6.7 Financial Report –*as presented in packages.*

7.0 New Business

7.1 Opening of School

In spite of the late start, both students and teachers were excited about the first day of school. Thanks to everyone's efforts, we have gotten off to a great start.

7.2 Solar Energy Installation

Through a Town grant, the school has been awarded a roof-top solar panel installation at no cost to the Town or the Board. The value of the system is \$58,500. The contractor will be paid through a federal grant. After five years, the Town and Board will own the installation. A roofing contractor identified three possible roof areas where the panel could be installed, each requiring repair work prior to the installation. The repair work could cost \$6,000, \$7,000 or \$16,000, depending on the placement of the panel. This repair work would need to be done at some point anyway and the funds would come from the maintenance account. The provider of the solar panel will be responsible for all maintenance and repairs to the panel during the term of the lease. The estimated direct current of the system is 9kW with an estimated monthly average clean energy produced by the PV system of 900 kWh. After consulting with the Board Chair, Superintendent Maneggia signed a five-year lease contract with DataComm Services LLC dba DCS Energy for the lease of the solar panel at a cost of \$0 to the school or Town.

A motion to endorse the superintendent's approval of DCS Energy Solar Lease Plan Contract was made by K. Hawes and seconded by W. Covell.

5 – 0 – 0 (PASSED)

7.3 Heating and Fuel Oil Contract

Both the Town and the Board have contracted with Dime Oil Company for this year. The actual cost, with additional charges, is \$2.9644 per gallon for heating oil and \$3.006 per gallon for diesel fuel. The school budgeted \$90,000 for heating oil and \$21,000 for diesel. There will be approximately a projected \$2,000 shortfall in heating oil and \$42.00 in diesel fuel.

A motion to approve the contract with Dime Oil Company for the 2010 – 2011 school year was made by C. Tamburro and seconded by C. Danielczuk.

5 – 0 – 0 (PASSED)

7.4 Goals

The following School Wide Goals are proposed:

1. Implement instructional practices that will meet the needs of the individual student.

2. Develop a deeper understanding of the connection between the Common Core of State Standards, the Frameworks, Grade Level Equivalence, Assessments and their integration with the Curricula.
3. Continue to develop a school climate where students and staff are afforded a safe and inviting school environment where they can reach their academic, social and professional potential.

A motion to approve the school wide goals for the 2011 – 2012 school year was made by C. Tamburro and seconded by W. Covell.

5 – 0 – 0 (PASSED)

7.5 Meeting Dates

Per Connecticut General Statutes §1-225(b), the chairperson or secretary of the Board of Education is required to file the schedule of regular meetings for the ensuing year with the Town Clerk by January 31st. Accordingly, the Board of Education will continue to meet on the second Wednesday of every month as follows: January 11, February 8, March 14, April 11, May 9, June 13, July 11, August 8, September 12, October 10, November 14, December 12, 2012.

A motion to approve a schedule of regular meetings to be held on the second Wednesday of each month during the year 2012 for submission to the Town Clerk was made by W. Covell and seconded by K. Hawes.

5 – 0 – 0 (PASSED)

8.0 Personnel

8.1 Resignations

◆ Michelle Zeuschner, Asst. Principal/Director of Sp. Ed.

By letter dated September 7, 2011, Dr. Michelle Zeuschner tendered her resignation as Assistant Principal/Director of Special Education effective October 14, 2011.

A motion to accept, with deep regret, the resignation of Dr. Michelle Zeuschner, as Assistant Principal/Director of Special Education, was made by K. Hawes and seconded by C. Tamburro.

5 – 0 – 0 (PASSED)

◆ Kristen Hitchcock, Board Clerk

By letter dated August 24, 2011, Kristen Hitchcock, submitted her resignation as board clerk. She will continue to serve as the board clerk until a replacement is hired.

A motion to accept, with regret, the resignation of Kristen Hitchcock as board clerk was made by W. Covell and seconded by K. Hawes.

5 – 0 – 0 (PASSED)

8.2 Rehiring of Paraprofessional

Due to a decline in our special needs enrollment, three paraprofessionals (two and a half positions) were laid off. Since then, one person has been brought back to meet the needs of a student who has returned to Andover Elementary School.

9.0 Comments from the Public on Agenda Items – None.

10.0 Upcoming Meetings

10.1 Regular Meeting – October 12, 2011

11.0 Executive Session – Personnel Matter

A motion to enter into executive session for negotiation purposes was made by W. Covell and seconded by K. Hawes.

5 – 0 – 0 (PASSED)

12.0 Adjournment

A motion to adjourn the meeting was made at 8:57 p.m. by W. Covell and seconded by K. Hawes.

5 – 0 – 0 (PASSED)

Respectfully Submitted,
Kristen Hitchcock
Board Clerk