

ANDOVER ELEMENTARY SCHOOL  
ANDOVER, CONNECTICUT 06232  
Special Board of Education Meeting  
Thursday, November 3, 2011  
School Library

Present: Jay Linddy, Chairman; Whitney Covell, Sharyn Keeney, Kim Hawes,  
Cathy Danielczuk

Administration: Andrew Maneggia, Superintendent; H. David Griffin, Principal/Director  
of Curriculum

**1.0 Call to Order/Pledge of Allegiance**

Chairman Linddy called the meeting to order at 7:05 p.m.

**2.0 Comments from the Public – None.**

**3.0 Personnel**

**3.1 Act on Superintendent's Recommendation for Assistant Principal/Director of  
Special Education**

Mr. Linddy commended the Search Committee for a very professional job and turned the meeting over to Mr. Maneggia. Mr. Maneggia described the intense process and arduous task of paper screening, also commending the Search Committee for its efforts.

The recommendation was made to the Board to hire Ms. Dawn Davis. Ms. Davis had, by far, the best qualifications that met the listing of our needs created prior to the interviewing process. A proposed three-year contract was distributed for review.

A motion to accept the superintendent's recommendation to hire Dawn Davis as the Assistant Principal/Director of Special Education was made by W. Covell and seconded by K. Hawes.

**5 – 0 – 0 (PASSED)**

Ms. Davis expressed to the Board that she was delighted to be here and is looking forward to beginning as soon as possible.

**4.0 Comments from the Public – None.**

**5.0 Adjournment**

A motion to adjourn the meeting at 7:45 p.m. was made by W. Covell and seconded by S. Keeney.

**5 – 0 – 0 (PASSED)**

Respectfully Submitted,

*H. David Griffin*

Principal/Director of Curriculum