

ANDOVER ELEMENTARY SCHOOL  
ANDOVER, CONNECTICUT 06232  
Regular Board of Education Meeting  
Wednesday, November 9, 2011  
School Library

Present: Jay Linddy, Chairman, Sharyn Keeney, Whitney Covell, Kim Hawes,  
Cathy Danielczuk

Administration: Andrew Maneggia, Superintendent, H. David Griffin,  
Principal/Director of Curriculum

Others: Dean Miller, Carol Zujewski

**1.0 Call to Order/Pledge of Allegiance**

Chairman Linddy called the meeting to order at 7:10 p.m. followed by the Pledge of Allegiance led by Mr. Maneggia.

**2.0 Comments from the Public – None**

**3.0 Approval of Minutes**

**3.1 Regular Meeting of October 12, 2011**

Item 7.4 – Door Repairs should read “One door **jamb** and two door closers have already been replaced. . .”

A motion to approve the minutes of the regular meeting of October 12, 2011, as corrected, was made by S. Keeney and seconded by K. Hawes.

**5 – 0 – 0 (PASSED)**

**4.0 Opportunity to Add or Delete Items**

Item 7.5 – Revision to Board Policy 5131.911 was added to the agenda.

A motion to add Item 7.5 was made by W. Covell and seconded by S. Keeney.

**5 – 0 – 0 (PASSED)**

**5.0 Celebrations – None.**

The Board offers its condolences to the families of Jaime Webber and Christina Tamburro.

**6.0 Communications**

**6.1 Chairperson’s Oral Report – None.**

**6.2 Assistant Principal/Director of Special Education’s Report – None.**

**6.3 Principal/Director of Curriculum Report – as presented in packages.**

**6.4 Superintendent’s Report – as presented in packages.**

- 6.5 Enrollment Report** – *as presented in packages.*
- 6.6 Health Room Report** – *as presented in packages.*
- 6.7 Financial Report** – *as presented in packages.*

**7.0 New Business**

**7.1 Solar Project**

The DCS Energy projects for the Town and school have been cancelled due to dissolution of the funding agreement between DCS Energy and its funding partner.

**7.2 School Cancellations & the School Calendar**

As a result of Hurricane Irene and Storm Alfred, there have been 7 school closings so far this school year. Any additional closings will be made up beginning the first day of April vacation. As of this date, the last day of school is Friday, June 22.

**7.3 Repair and Maintenance Account**

Currently, the Repair and Maintenance Account has a balance of \$10,176.06, or 26.74% of the original budgeted amount.

**7.4 2012 – 2013 Enrollment Projections**

Based on current and projected enrollment figures, there will be two fourth grade classes and two sixth grade classes in 2012-2013. Currently, the total number of teachers and classes is anticipated to remain the same. However, the Board will review the enrollment figures again in February.

A motion to approve the projected staffing at this time but to review it again in February was made by K. Hawes and seconded by C. Danielczuk.

**5 – 0 – 0 (PASSED)**

**7.5 Revision to Board Policy**

According to Public Act 11-232 “An Act Concerning the Strengthening of School Bullying Laws,” all schools in Connecticut are required to adopt a Safe School Climate Plan by January 1, 2012. The Plan must be submitted to the Department of Education and be made available on the school’s website. Beginning July 1, 2012, and biennially thereafter, each school will assess its “school climate,” defined as “the quality and character of school life with a particular focus on the quality of relationships within the school community between and among students and adults.”

In preparation of adopting a Safe School Climate Plan, Board members will review the requirements of Public Act 11-232, as well as the school’s existing policy and a proposed revision. The Board will discuss any changes to the proposed revision and adopt a Safe School Climate Plan at the next regular meeting.

**8.0 Old Business**

**8.1 Roof Work**

Work has begun on the lower gym entryway and music room roof and is expected to be complete by November 18.

**8.2 Exterior Door – Room 108**

The exterior door jamb in Room 108 has been replaced at a cost of \$1,658.00.

**8.3 CIRMA Claim**

The school received a payment from CIRMA in the amount of \$5,936.91 (less \$1,000 deductible) for damage incurred to the roof and gutter from last winter's snowstorms. Mr. Maneggia recommended the money be used to supplement the Repair and Maintenance Account since the payments came from this account.

A motion to approve supplementing the Repair and Maintenance Account with the \$4,936.91 CIRMA payment was made by W. Covell and seconded by C. Danielczuk.

**5 – 0 – 0 (PASSED)**

**9.0 Comments from the Public on Agenda Items – None.**

**10.0 Upcoming Meetings**

**10.1 Regular Board Meeting – December 14, 2011**

**11.0 Adjournment**

A motion to adjourn the meeting at 7:50 p.m. was made by W. Covell and seconded by S. Keeney.

**5 – 0 – 0 (PASSED)**

Respectfully Submitted  
Kristen Hitchcock  
Board Clerk