

**ANDOVER ELEMENTARY SCHOOL
ANDOVER, CONNECTICUT 06232**

Regular Board of Education Meeting
Wednesday, June 9, 2010 School Library

Present: Jay Linddy, Chairman, Scott Sauyet, Christina Tamburro, Kim Hawes

Administration: Andrew Maneggia, Superintendent, H. David Griffin, Principal/Director of Curriculum

Others: John Golemba, Fiona Golemba, Susan Hafner, Melissa Correia, John Gasper, Carli Palmer, Florence Palmer, Sheri Palmer, Brian Palmer, Dylan Palmer, Joel Palmer, Carol Zujewski, Kirstina Frazier

1.0 Call to Order/Pledge of Allegiance

Chairman Linddy called the meeting to order at 7:00 p.m. followed by the Pledge of Allegiance led by Dr. Griffin.

2.0 Superintendent's Award

John Golemba and Carli Palmer were presented with the Superintendent's Award. Their teachers gave them high praise for their academic achievement, outstanding peer modeling and community involvement. The Board congratulated the students and their parents on their award.

3.0 Comments from the Public – None

4.0 Approval of Minutes

4.1 Regular Meeting of May 12, 2010

A motion to approve the minutes of the May 12, 2010 regular meeting was made by S. Sauyet and C. Tamburro.

VOTE: 3 – 0 – 1 (with K. Hawes abstaining)

5.0 Opportunity to Add or Delete Items

A motion to renumber Item 8.6 (Vision Statement) to Item 8.1 was made by S. Sauyet and seconded by K. Hawes.

VOTE: 4 – 0 – 0 (PASSED)

A motion to renumber Item 8.1 (Board Policy – 6000 Series – Discussion) to Item 8.6 was made by C. Tamburro and seconded by K. Hawes.

VOTE: 4 – 0 – 0 (PASSED)

6.0 Celebrations – Mrs. Dupré's retirement party is June 10, 2010. The Board wishes her luck.

7.0 Communications

7.1 Chairperson's Oral Report-The Recreation Department is hosting magician David Garrity at the school gymnasium on June 19.

7.2 Assistant Principal/Director of Special Education's Report; as presented in packages.

7.3 Principal/Director of Curriculum's Report; as presented in packages.

7.4 Superintendent's Report; as presented in packages.

7.5 Enrollment Report; as presented in packages.

7.6 Health Room Report; as presented in packages.

7.7 Financial Report; as presented in packages.

8.0 New Business

8.1 Vision Statement

A committee of teachers and administrators has been meeting throughout the year to discuss school climate and specific ways to improve the school. The committee decided to draft a vision statement that will focus on school environment. The following vision statement was presented to the Board for approval:

AES will create a safe, educational environment that establishes a foundation for students to become creative, moral and compassionate people, kindling in them an enthusiasm for learning. In collaboration with parents and community, we will strive to foster the development of students to become responsible and productive members of our society.

K. Hawes liked the statement but suggested the Board take more time to review and discuss. S. Sauyet suggested the statement be incorporated into the Student Handbook.

A motion to adopt the Vision Statement was made by K. Hawes and seconded by C. Tamburro.

VOTE: 4 – 0 – 0 (PASSED)

8.2 Andover Board of Education State Fiscal Stabilization Plan

State Fiscal Stabilization Funds are provided by the state to local Boards of Education in lieu of Education Cost Sharing (ECS) funds. The state requires a plan for governing and regulating the use of these funds. Superintendent Maneggia proposed a plan for the Board's review and approval.

In accordance with the proposed Andover Board of Education State Fiscal Stabilization Fund Plan, the school will maintain a record of the name, title and amount of money that each employee is paid from the funds, along with a spreadsheet showing up-to-date expenditures for each position. The plan further states that all grant accounts will be subject to an annual ED 002 audit completed by the Town's auditor and the Board of Education will comply with all state reporting requirements.

A motion to approve the Andover Board of Education State Fiscal Stabilization Plan was made by S. Sauyet and seconded by C. Tamburro.

4 – 0 – 0 (PASSED)

8.3 Maintenance of Oil Tanks

Both tanks have been tested for algae and a treatment and cleaning are recommended. The cost for these procedures will be \$1,000 to \$1,500.

8.4 July Meeting

Superintendent Maneggia proposed canceling the July 14, 2010 regular meeting due to vacation schedules.

A motion to cancel the Board of Education regular meeting on July 14, 2010 due to vacation schedules was made by K. Hawes and seconded by S. Sauyet.

VOTE: 4 – 0 – 0 (PASSED)

8.5 Budget Transfers

The following transfers were proposed to cover the costs of several maintenance projects.

FROM ACCOUNT	TO ACCOUNT	AMOUNT
Transportation Insurance	General Maintenance	\$ 2, 230.04
Printing/Binding	General Maintenance	\$ 859.60
Staff Travel	General Maintenance	\$ 1,500.00
Transportation	General Maintenance	\$10,000.00
Oil/Heating	General Maintenance	\$ 2,500.00
CABE	General Maintenance	\$ 2,300.00
Furniture/Fixtures	Dues/Fees	\$ 103.44

A motion to approve the budget transfers, as specified in a June 8, 2010 memo from Jill Collins, was made by S. Sauyet and seconded by K. Hawes.

VOTE: 4 – 0 – 0 (PASSED)

8.6 Board Policy-6000 Series-Discussion

The Board reviewed and discussed the 6000 Series - Instruction. There was some discussion regarding the policy that grants the principal the authority to change a student's grade and the policy prohibiting animals, except fish, in classrooms. The Board will review and discuss at the next regular meeting.

Board members will also review the 7000 series and discuss at the next regular meeting.

9.0 Personnel

9.1 Mrs. Cheryl Mayhew's Resignation

Mrs. Mayhew has worked in the school cafeteria for 8 years. She is resigning effective the end of this school year. The Board expressed their appreciation for her hard work and wished her luck with her future endeavors.

A motion to accept, with deep regret, Mrs. Cheryl Mayhew's resignation was made by C. Tamburro and seconded by K. Hawes.

VOTE: 4 – 0 – 0 (PASSED)

9.2 Ms. Karen Krinjak's Resignation

After 35 years in education, Mrs. Krinjak has decided to retire as of June 18, 2010. She has spent 24 of the 35 years in Andover. During that time, she taught both vocal and instrumental music. Her efforts throughout the years are truly appreciated.

A motion to accept, with deep regret, the resignation of Mrs. Karen Krinjak, was made by S. Sauyet and seconded by K. Hawes.

VOTE: 4 – 0 – 0 (PASSED)

9.3 Mr. David Caron's Resignation

After 38 years in education, Mr. Caron has submitted his resignation effective the end of this school year. During his 38 years at Andover Elementary, Mr. Caron's effort and devotion to his students has been truly appreciated.

A motion to accept, with deep regret, the resignation of Mr. David Caron was made by K. Hawes and seconded by C. Tamburro.

VOTE: 4 – 0 – 0 (PASSED)

10.0 Comments from the Public

A motion to enter into executive session for the purpose of discussing negotiation strategies for pending negotiations was made by S. Sauyet and seconded by C. Tamburro.

VOTE: 4 – 0 – 0 (PASSED)

11.0 Upcoming Meetings

11.1 Regular Board Meeting – August 11, 2010

11.2 Negotiations Sessions – June 8, June 15, June 23, 2010

12.0 A motion to adjourn the meeting at 9:06 p.m. was made by S. Sauyet and seconded by C. Tamburro.

VOTE: 4 – 0 – 0 (PASSED)

Respectfully Submitted,
Kristen Frankenberger